



STATE OF NEVADA
BOARD OF DISPENSING OPTICIANS

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March 23, 2026

Office of Nevada Boards, Commissions, and Councils Standards
Department of Business and Industry
Nikki.Haag@business.nv.gov

Re: Proposed Regulation R074-25

To the Office of Boards, Commissions, and Councils Standards:

The Board of Dispensing Opticians appreciates the opportunity to submit written comments pertaining to the February 23, 2026, draft of Proposed Regulation R074-25, in anticipation of the March 31, 2026, workshop.

While our board recognizes the intent and potential of the regulation to improve oversight and consistency across the occupational licensing boards, we would like to highlight the need for additional funding to successfully implement the proposed provisions. The responsibilities outlined in the regulation will require licensing boards to expand their administrative functions, update their online systems, and perform additional reporting and enforcement activities. These new obligations will inevitably result in increased costs, including staffing, technology upgrades, and ongoing operational expenses.

Many of the occupational licensing boards operate with limited budgets that are already stretched thin by their existing statutory responsibilities. Your own office has recently completed audits indicating that many licensing boards may require additional funding to meet their current obligations. These findings indicate that boards are not presently positioned to absorb further responsibilities without financial support. Without additional resources, these new requirements could lead to delays and reduced services for the license holders and public. It is important that the financial burden associated with the proposed regulation not be absorbed solely by the licensing boards themselves. Instead, the Office of Boards, Commissions, and Councils Standards should take responsibility for identifying and securing the necessary funding to support its implementation. This approach will help ensure that the regulation achieves its intended outcomes without placing undue strain on existing board resources or requiring excessive fee increases for license holders.

In addition to funding concerns, our board would like to reiterate the following considerations we included in our letter submitted to your office on November 14, 2025:

Our primary concern is that the current regulation does not adequately develop the underlying statutes, NRS 232.8413, and 232.8415, or reflect their intent. Specifically, it does not define or clarify the powers and duties of the Office of Nevada Boards,

Commissions and Councils Standards, created under NRS 232.8413... [The proposed regulation does not specify or outline] the structure of the department, the scope of its powers, or...its responsibilities. The current draft primarily focuses on the responsibilities and operations of the boards and commissions under the purview of the Office, rather than defining the role of the Office itself. The regulation should clarify the scope of authority and the specific responsibilities of the Office to enable the implementation of its functions.

Additionally, the regulation does not define several key terms that are essential to understanding the Office's mandate. NRS 232.8415 lists the primary function of the Office as centralized administration, and tasks it with the creation of a uniform set of standards for investigations, licensing and discipline, internal controls, legal representation, and structural standards, as well as ensuring consumer protection, efficacy, and efficiency. However, "centralized administration" is not defined anywhere in the regulation, and there are no individual sections outlining specific standards or instructions for investigations, licensing and discipline, internal controls, legal representation, or structural standards. Likewise, "consumer protection," "efficacy," and "efficiency" are still vague, undefined terms. The regulation grants the Office the ability to audit the boards for performance, but does not list any of the standards by which they may be audited.

Another concern is that much of the language in the regulation recites already existing laws, and duplicates many of the boards' responsibilities related to data reporting... These mandates will further burden the already overtaxed staff and monetary resources of many of the smaller boards. The regulation also mandates that the boards create their own searchable online databases for disciplinary actions, as well as keep copies of all statutorily required reports on their websites. Much of this information is currently supplied by the boards upon receipt of public records requests, however, maintaining all this information on a website will be burdensome and expensive.

In some instances, the regulation appears to create duties or powers not explicitly authorized by the statute, that are possibly beyond the scope of legislative intent. For example, boards are mandated to track bills during the legislative session, and to supply reports on their financial information to the Office, but there does not seem to be authority for this in the underlying statute...

To address these concerns, the Board of Dispensing Opticians respectfully suggests revisions to focus more directly on the powers, duties, and limitations of the Office itself. Additionally, providing clear definitions for the key terms used within the regulation would facilitate compliance, and ensure the Office's operations align with legislative intent of the underlying statutes.

Thank you for your time and consideration,

Jennifer Letten
Board President

Corinne Sedran
Executive Director

STATE OF NEVADA

JOE LOMBARDO
Governor



DR. KRISTOPHER SANCHEZ
Director

PERRY FAIGIN
NIKKI HAAG
MARCEL F. SCHAEERER
Deputy Directors

DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF THE DIRECTOR

NOTICE OF INTENT TO ACT UPON A REGULATION
LCB File No. R074-25

**NOTICE OF HEARING AND AGENDA FOR THE ADOPTION OF PERMANENT
REGULATIONS OF THE OFFICE OF NEVADA BOARDS, COMMISSIONS, AND
COUNCILS STANDARDS**

The Office of Nevada Boards, Commissions, and Councils Standards (the Office) will hold a public hearing on Monday, May 11, 2026, commencing at 9:00 a.m. The public hearing will be video-conferenced between the two locations listed below.

Department of Business and Industry
Division of Insurance
1818 College Parkway, Suite 103A
Carson City, NV 89706
And
Department of Business and Industry
2300 W. Sahara Avenue, Suite 750
Las Vegas, NV 89102

The purpose of the hearing is to receive comments from all interested persons regarding the adoption of regulations that pertain to Chapter 232 of the Nevada Administrative Code (NAC). The Office will receive testimony from all interested persons and consider and act on proposed permanent adoption of amendments, additions, and deletions to Chapter 232 of NAC as identified in **LCB File No. R074-25**. If no person who is directly affected by the proposed action appears to request time to make an oral presentation, the Office may proceed immediately to act upon any written submissions.

1. The Need for and Purpose of the Proposed Permanent Regulations.

The need and purpose of the proposed permanent regulations identified in LCB File No. R074-25

- a. Define certain terms relating to the administrative oversight of professional and occupational licensing board. (See sections 3-10 of R074-25 attached hereto.)

- b. Setting forth standards for each board including standards for record keeping and attendance at board meetings. (See section 11 of R074-25 attached hereto.)
- c. Establishing certain standards relating to the training of board members (See section 12 of R074-25 attached hereto.)
- d. Establishing certain standards for the internal controls of a board. (See section 13 of R074-25 attached hereto.)
- e. Establishing certain standards for the internet website of a board. (See section 14 of R074-25 attached hereto.)
- f. Establishing certain standards for a board relating to tracking certain bills during a legislative session. (See sections 15 of R074-25 attached hereto.)
- g. Creating standards for a board's transparency to the public including the publication of certain information to the public. (See section 16 of R074-25 attached hereto.)
- h. Setting forth certain standards relating to complaints and investigations by or on behalf of a board. (See section 17 of R074-25 attached hereto.)
- i. Creating standards for a board to provide certain information to the Office. (See section 18 of R074-25 attached hereto.)
- j. Providing certain standards of a board regarding finances and financial reporting. (See section 19 of R074-25 attached hereto.)
- k. Providing for the Office to issue certain recommendations relating to a board. (See section 20 of R074-25 attached hereto.)
- l. Providing other matters properly relating thereto. (See section 21 of R074-25 attached hereto.)

2. Terms or Substance of the Proposed Permanent Regulations or Description of the Subjects and Issues Involved.

- a. **Sections 2 through 10** of this regulation define key terms relating to professional and occupational licensing boards, including, without limitation, "board," "board member," "disciplinary action," "executive director," "license," "licensee," and the "Office."
- b. **Section 11** establishes structural standards for boards, including requirements to maintain centralized records of board membership and terms, procedures for electing or appointing officers, and attendance requirements for board members, including provisions related to unexcused absences and potential referral for removal.
- c. **Section 12** establishes standards and requirements for executive directors to notify board members of required training and mandates that boards report completion of such training to the Office.

- d. **Section 13** establishes uniform standards for internal controls, including requirements related to budgeting, recordkeeping, protection of confidential information, compliance with statutory reporting and auditing requirements, and corrective action in response to audit findings.
- e. **Section 14** establishes standards and requirements for each board to maintain a publicly accessible Internet website and specifies the information that must be made available to the public, including meeting materials, licensing information, disciplinary history, financial reports, and instructions for filing complaints.
- f. **Sections 15** establishes standards and requirements boards to track legislation during each legislative session, report on the impact of such legislation, and take necessary steps to implement enacted laws.
- g. **Section 16** Pertains to a board's publication of informational materials, including newsletters, alerts, or bulletins, to provide outreach and education to the public.
- h. **Section 17** establishes standards and requirements relating to complaints and investigations, including jurisdictional review, documentation of investigative timelines, and compliance with confidentiality requirements, and authorizes the Office to request information to the extent permitted by law.
- i. **Section 18** establishes standards and requirements for each board to submit quarterly reports to the Office, including information required under NRS 622.100, summaries of complaints and investigations, and other operational information related to board activities.
- j. **Section 19** establishes standards and requirements for boards to submit annual and quarterly financial information to the Office, including balance sheets or audit reports required under NRS 218G.400 and summary financial updates.
- k. **Section 20** requires the Office to conduct performance evaluations of boards using submitted reports and other information to assess administrative efficiency, internal controls, transparency, and compliance with statutory requirements.
- l. **Section 21** Concerns the Office's issuance of written recommendations to boards to address identified concerns and, where appropriate, refer potential malfeasance or nonfeasance of a board member to the Governor for consideration of removal.

3. How to Obtain the Approved or Revised Text of the Proposed Regulation Prepared by the Legislative Counsel.

The text of the proposed regulations may be obtained online by visiting the State of Nevada Register of Administrative Regulations at:

<https://www.leg.state.nv.us/Register/2025Register/R074-25RP3.pdf>

The additional proposed amendments to LCB File No. R074-25 can be found in the document

attached hereto dated February 23, 2026.

4. Estimated Economic Effect of the Proposed Permanent Regulations on the Businesses which they will Regulate, and the Public.

a. Adverse and Beneficial Effects

The proposed permanent regulation presents no reasonably foreseeable or anticipated adverse economic effects to any small businesses. The regulations are administrative in nature and apply solely to the internal governance, reporting, and operational standards of occupational and licensing boards established under NRS 232.8415(1) (a-g) and (2) (a-kk). These boards are public bodies, not private business entities. Accordingly, the proposed regulations do not impose any direct or indirect requirements, fees, or compliance obligations on small businesses.

b. Immediate and Long-Term Effects

There are no anticipated immediate or long-term economic effects.

5. The Methods Used by the Agency in Determining the Impact on a Small Business.

The proposed amendments presented in LCB File No. R074-25 have no impact on small businesses, no methods to reduce such an impact were considered or used.

6. Estimated Cost to Agency for Enforcement of the Proposed Permanent Regulation.

The Office does not anticipate any additional enforcement costs. The regulations codify existing administrative and oversight practices and do not require new enforcement mechanisms.

7. Regulations of Other State or Local Governmental Agencies which the Proposed Permanent Regulation Overlaps or Duplicates and their Necessity.

The proposed regulation may overlap with certain existing statutory and regulatory requirements applicable to professional and occupational licensing boards, including, without limitation, requirements related to financial reporting, auditing, public meetings, and records management.

Such overlap includes, but is not limited to, statutory auditing and reporting requirements under NRS 218G.400 and NRS 622.100, as well as existing requirements governing public records (chapter 239 of NRS), open meeting law (chapter 241 of NRS), and other board-specific statutes and regulations.

This overlap is necessary to implement and operationalize the duties of the Office of Nevada Boards, Commissions and Councils Standards pursuant to NRS 232.8413 and 232.8415. The regulation does not create duplicative substantive requirements, but instead establishes uniform

administrative standards, reporting mechanisms, and processes to ensure consistent compliance, transparency, and accountability across all boards under the Office's purview.

To the extent any overlap exists, the regulation is intended to align with and support existing statutory requirements, not to conflict with or supersede them. The provisions of this regulation are applied in a manner consistent with all applicable statutes, and nothing in this regulation is intended to expand or limit the authority of any board beyond what is provided by statute.

8. If the Regulation is Required pursuant to Federal Law, a Citation and Description of the Federal Law.

The proposed permanent regulation is not required pursuant to federal law.

9. If the Regulation includes Provisions which are More Stringent than a Federal Regulation that Regulates the Same Activity, a Summary of Such Provisions.

The proposed permanent regulation does not include provisions which are more stringent than a federal regulation.

10. Establishment of New Fees or Existing Fee Increases

The proposed permanent regulation does not establish new fees or increase existing fees.

Persons wishing to comment on the proposed action of the Office may appear at the above-scheduled public hearing or may address their comments, data, views, or arguments, in written form, to the Office. **Written submissions must be received by the Office on or before May 4, 2026.**

A copy of this notice and the regulation to be adopted, will be deposited with the State Library, Archives and Public Records Administrator. Additional copies of the notice and the regulation to be adopted and the additional language changes will be available at the Department of Business and Industry locations at 2300 W. Sahara Avenue, Suite 770 Las Vegas, NV 89102, 1830 E. College Parkway, Suite 200, Carson City, NV 89706, and on the Office's website, <https://www.business.nv.gov/boards-and-commissions/>. This notice and the text of the proposed regulation are also available in the State of Nevada Register of Administrative Regulations, which is prepared and published monthly by the Legislative Counsel Bureau pursuant to NRS 233B.0653, and on the Internet at <http://www.leg.state.nv.us>. Copies of this notice and the proposed regulation will also be mailed to members of the public upon request. A reasonable fee may be charged for copies if it is deemed necessary.

Pursuant to NRS 233B.064(2), upon adoption of any regulation, the Office, if requested to do so by an interested person, either before adoption or within 30 days thereafter, will issue a concise statement of the principal reasons for and against its adoption and incorporate therein its reason for overruling the consideration urged against its adoption.

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please email bccsinfo@business.nv.gov, or notify 775-684-2999 as soon as possible.



Nikki Haag

Deputy Director, The Office of Nevada Boards, Commissions, and Councils Standards

Friday, April 10, 2026

NOTICE OF PUBLIC HEARING AND AGENDA

A authorized meeting of the Office of Nevada Boards, Commissions, and Councils Standards (the Office) will be held on **May 11, 2026**, at **9:00 a.m.** The public hearing will be video-conferenced between the two locations listed below:

**Department of Business and Industry
Division of Insurance 1818 College Parkway
Suite 103A, Carson City, NV 89706**

And

**Department of Business and Industry
2300 W. Sahara Avenue, Suite 750
Las Vegas, NV 89102**

Public Hearing Agenda:

- A. OPEN PUBLIC HEARING**
- B. PUBLIC COMMENT**
- C. PRESENTATION OF PROPOSED REGULATIONS** Public hearing to discuss and adopt proposed amendments to the language of the permanent regulation identified as **LCB File No. R074-25**, *for possible action*.
- D. PUBLIC COMMENT**
- E. ADJOURNMENT**

NOTE: Any agenda item may be taken out of order; items may be combined for consideration; items may be pulled or removed from the agenda at any time; and discussion relating to an item may be delayed or continued at any time. The workshop presenter will indicate when live public comment will be taken and, within his/her discretion, may allow for public comment on individual agenda items.

PUBLIC COMMENT: Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited.

WRITTEN COMMENT PROCEDURE: Members of the public who wish to participate may do so by providing written public comment to the following email address: BCCSinfo@business.nv.gov. For inclusion or reference in the record of this workshop, please include your full name and contact information. Written submissions must be received by the Department on or before May 4, 2026. The Department may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

DISABILITY ACCOMMODATIONS: We are pleased to make reasonable accommodations for members of the public with a disability and wish to participate. The Division will make reasonable accommodations for attendees with disabilities. Please notify the Division of your request for reasonable accommodation in writing no later than five (5) working days before the workshop via email to BCCSinfo@business.nv.gov in writing, at Department of Business and Industry 1830 E. College Pkwy, Suite 200 Carson City, NV 89706.

A copy of all materials relating to the proposal may be obtained by visiting the Division's website at: <https://www.business.nv.gov/> or by contacting the Division, 1830 E. College Pkwy, Suite 200, Carson City, NV 89706, (775) 684-2999. Members of the public who would like additional information about the proposed regulations may contact Nikki Haag, Deputy Director, at (775) 684-2999, or via e-mail to Nikki.Haag@business.nv.gov.

NOTICE OF THE HEARING AND AGENDA HAS BEEN PROVIDED AS FOLLOWS:

1. Posted at the Division's principal office/in-person physical locations: 2300 W. Sahara, Ave., Suite. 770, Las Vegas, Nevada 89102, and 1830 College Pkwy, Suite 200, Carson City, NV 89706
2. Posted online to the Nevada Legislature website: <http://leg.state.nv.us/App/Notice/A/>
3. Posted online to the State of Nevada Public Notice website: <https://notice.nv.gov>
4. Posted online to the Division's website: <https://www.business.nv.gov/about/meetings-and-agendas/2026-meetings-and-agendas/>
5. By email to all persons on the Office of Nevada Boards, Commissions, and Councils Standards listserv
6. By email to all Executive Director's or equivalent officer under NRS 232.8415 (2) (a-kk)

**THIRD REVISED PROPOSED REGULATION OF THE
DIRECTOR OF THE DEPARTMENT OF BUSINESS AND
INDUSTRY**

LCB File No. R074-25

February 23, 2026

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

AUTHORITY: §§ 1-21, NRS 232.8413.

A REGULATION relating to professional and occupational licensing boards; defining certain terms relating to the regulation of professional and occupational licensing boards; setting forth certain standards for each board relating to recordkeeping, officers of the board and attendance at board meetings; establishing certain requirements relating to the training of board members; establishing certain standards for the internal controls of a board; establishing certain requirements for the Internet website of a board; establishing certain requirements for a board relating to certain bills during a legislative session; authorizing a board to publish certain information for the public; setting forth certain standards relating to complaints to and investigations by or on behalf of a board; requiring a board to provide certain information to the Office of Nevada Boards, Commissions and Councils Standards within the Department of Business and Industry; providing for the Office to conduct performance evaluations of a board; providing for the Office to issue certain recommendations relating to a board; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

Existing law creates the Office of Nevada Boards, Commissions and Councils Standards within the Department of Business and Industry and charges the Office with certain duties relating to the regulation of professional and occupational licensing boards, including: (1) centralized administration; (2) establishing a uniform set of standards for investigations, licensing and discipline, internal controls and legal representation; (3) establishing a consistent set of structural standards for boards and commissions; (4) transparency and consumer protection; and (5) efficacy and efficiency. Existing law requires the Director of the Department to adopt regulations and procedures to administer the responsibilities of the Office. (NRS 232.8413, 232.8415) **Sections 3-10** of this regulation define certain terms relating to the regulation of professional and occupational licensing boards. **Section 2** of this regulation applies these definitions to the provisions of this regulation.

Section 11 of this regulation establishes certain structural standards for each board to: (1) maintain certain centralized records relating to each seat on the board, the board members filling

those seats, and the terms of the board members serving on the board; and (2) elect or appoint officers of the board. **Section 11** also sets forth certain attendance requirements for board members at meetings.

Section 12 of this regulation requires: (1) the executive director of each board to notify board members of certain training requirements and when such training is offered; and (2) the board to notify the Office that a board member has successfully completed such training.

Section 13 of this regulation requires each board to establish certain standards for internal controls including: (1) developing and implementing a budget; (2) maintaining and protecting information in the records of the board in a certain manner; (3) complying and cooperating with all statutory and regulatory reporting and auditing requirements; and (4) taking certain actions to respond to audits that recommend corrective action.

Section 14 of this regulation requires each board to maintain a publicly accessible Internet website of the board, which includes certain information and meets certain requirements.

Section 15 of this regulation requires each board to: (1) track bills during a regular or special legislative session which may impact the operations of or licensees regulated by the board; (2) report certain information to the Office relating to such bills; and (3) take certain steps to implement bills which became law.

Section 16 of this regulation authorizes a board to publish certain materials to inform the public of information relating to the board and licensees of the board.

Section 17 of this regulation sets forth certain requirements relating to complaints to and investigations conducted by or on behalf of a board. **Section 18** of this regulation requires a board to provide certain quarterly information to the Office relating to complaints, investigations, disciplinary actions, licensees and other board operations.

Section 19 of this regulation requires a board to submit certain financial information to the Office on a quarterly and annual basis.

Section 20 of this regulation requires the Office to evaluate the performance of each board using the reports and other information required to be submitted to the Office.

Section 21 of this regulation provides that if the Office identifies: (1) certain concerns with a board, the Office may provide the board with written recommendations to address such concerns; or (2) certain conduct of a board member that may constitute malfeasance or nonfeasance, the Office may refer the board member to the Governor for possible removal.

Section 1. Chapter 232 of NAC is hereby amended by adding thereto the provisions set forth as sections 2 to 21, inclusive, of this regulation.

Sec. 2. *As used in sections 2 to 21, inclusive, of this regulation, unless the context otherwise requires, the words and terms defined in sections 3 to 10, inclusive, of this regulation have the meanings ascribed to them in those sections.*

Sec. 3. *“Board” means any professional or occupational licensing body, including, without limitation, a board, commission or council, that has been created by the Legislature and which is under the purview of the Office.*

Sec. 4. *“Board member” means a person appointed to serve on a board.*

Sec. 5. *“Disciplinary action” means any final action taken by a board against a licensee, including, without limitation, a public reprimand, probation, a fine, the suspension or revocation of a license or the voluntary surrender of a license in lieu of discipline.*

Sec. 6. *“Executive director” means a person appointed or employed by a board to oversee the daily operations of the board.*

Sec. 7. *“License” means any professional or occupational authorization, including, without limitation, a license, permit, registration or certificate, that is issued by a board.*

Sec. 8. *“Licensee” means any person who holds a license issued by a board.*

Sec. 9. *“Office” means the Office of Nevada Boards, Commissions and Councils Standards within the Department.*

Sec. 10. *“Purview” means administrative oversight.*

Sec. 11. 1. *For the purposes of establishing a consistent set of structural standards pursuant to NRS 232.8415:*

(a) Each board shall:

(1) Maintain a centralized record of:

(I) Each seat on the board, including, without limitation, whether the seat is required by statute to represent certain interests or to serve a certain role;

(II) Each board member who is filling a seat on the board; and

(III) The terms of each board member, including, without limitation, the date on which each term begins and expires.

(2) Elect or appoint the officers of the board in accordance with the applicable statutes and regulations governing the board. Except as otherwise provided by specific statute or regulation adopted by the board, the board shall elect the officers of the board on an annual basis.

(b) Board members are required to attend and participate in meetings of the board. If, within a 12-month period, a board member has three or more consecutive unexcused absences or has unexcused absences from 50 percent or more of the meetings of the board, the board member has failed to meet this attendance requirement and the board or the Office may submit a recommendation to the Governor for the removal of the board member pursuant to NRS 232A.030.

2. As used in this section, “unexcused absence” means an absence that is not:

(a) Caused by illness, family emergency or other extenuating circumstance;

(b) Approved by the chair of the board; or

(c) Otherwise authorized by statute.

Sec. 12. *1. The executive director of each board shall notify the board members of any training that the board members are required to complete pursuant to NRS 622.200 and when such training will be offered.*

2. Not more than 30 days after a board member successfully completes any training required pursuant to NRS 622.200, the board shall provide written notice to the Office, in a format prescribed by the Office, confirming that the board member has successfully completed the required training.

Sec. 13. For the purpose of establishing a uniform set of standards for internal controls pursuant to NRS 232.8415, each board shall:

- 1. Develop a budget for the board and monitor the implementation of the budget.*
- 2. Maintain any information in the records of the board relating to licensees, finances and complaints in a manner that ensures the information is accurate, complete and verifiable.*
- 3. Protect the confidential and personally identifiable information in the records of the board.*
- 4. Comply and cooperate with all reporting and auditing requirements:*
 - (a) Set forth by any applicable statute or regulation, including, without limitation, the governing statutes of the board and the requirements of title 54 of NRS or NRS 218G.400, 331.110, 333.705, as amended by section 8 of Assembly Bill No. 506, chapter 153, Statutes of Nevada 2025, at page 859, or NRS 622.100, as amended by section 3 of Senate Bill No. 274, chapter 83, Statutes of Nevada 2025, at page 444; or*
 - (b) Established by any state entity authorized to conduct audits or require reports pursuant to any applicable statute or regulation, including, without limitation, the Legislative Auditor or the Budget Division of the Office of Finance,*
↪ in a timely and accurate manner and in accordance with any deadline set forth in statute or regulation or established by the applicable state entity.
- 5. Respond to all audits of the board that are required or authorized by statute or conducted by a state entity that is authorized to conduct audits of the board pursuant to statute. Except as otherwise provided by specific statute, each board shall, not more than 90 days after receiving a final written report of an audit that recommends corrective action:*

(a) Prepare a written plan for corrective action that addresses all recommendations for the corrective action; and

(b) Submit evidence to the auditing entity that the corrective action set forth in the written plan prepared pursuant to paragraph (a) has been taken.

Sec. 14. 1. *Each board shall maintain a publicly accessible Internet website of the board which is accessible to persons with disabilities, including, without limitation, persons who are blind or visually impaired and, in addition to any other information required by statute or regulation of the board, post on the Internet website of the board:*

(a) A citation and link to the enabling statutes of the board and any regulations adopted by the board, including, without limitation, emergency regulations, temporary regulations and permanent regulations of the board which have been adopted and filed with the Secretary of State pursuant to chapter 233B of NRS but not yet codified in the Nevada Administrative Code.

(b) The mission statement of the board.

(c) For all current board members:

(1) The name of each board member;

(2) If the board member was appointed to represent certain interests or serve a certain role that is required by statute, the interests or role which the board member represents or serves; and

(3) The dates on which the term of each board member begins and expires.

(d) The name and title of the executive director of the board.

(e) The contact information for the board, including, without limitation, the electronic mailing address, mailing address, physical address and telephone number for the board.

(f) Any upcoming meeting of the board or a subcommittee of the board, which must include, without limitation, the date, time, location, agenda, when available, and any other information required for notice of an upcoming meeting pursuant to NRS 241.020 or 622.340, as applicable.

(g) An archive consisting of all agendas and minutes of meetings of the board prepared pursuant to NRS 241.035 for a period of not less than the immediately preceding 5 years. All other agendas and minutes of meetings of the board outside of such 5-year period must be made available upon request in accordance with the provisions of chapter 239 of NRS.

(h) Clear instructions for applying for initial licensure, renewing a license and the reinstatement of a license and any applicable deadlines set forth in statute or regulation for applying for, renewing or reinstating a license.

(i) A system for verifying licenses, which must be accessible from the homepage of the Internet website with one click and, for each licensee, must include, without limitation, the full name of the licensee, the type and status of the license, the license number, the date of issuance and the date of expiration of the license and a yes-or-no-indication of whether the licensee has any history of disciplinary actions.

(j) A system for reviewing the history of disciplinary actions of a licensee, which must:

- (1) Be accessible from the homepage of the Internet website;*
- (2) Be searchable;*
- (3) Be updated not more than 15 days after any new disciplinary action is finalized;*
- (4) Include, without limitation, the full name of the licensee, the type and status of the license, the license number of the licensee, the type of disciplinary action and the date of the disciplinary action; and*

(5) Unless otherwise declared confidential by statute or court order, provide access to the final order or settlement agreement for any disciplinary action issued in the immediately preceding 5 years. All other final orders or settlement agreements for any disciplinary action not otherwise declared confidential outside of the immediately preceding 5-year period must be made available upon request in accordance with the provisions of chapter 239 of NRS.

(k) Clear instructions on how to file a complaint with the board, accompanied by forms that may be downloaded for filing a complaint or an online system on the Internet website that enables a person to file a complaint electronically.

(l) A copy of the most recent quarterly update submitted to the Office pursuant to section 19 of this regulation and a copy of all financial audits or balance sheets filed pursuant to NRS 218G.400 within the immediately preceding 5 years.

(m) A copy of any review, evaluation, report or audit of the board conducted or prepared within the immediately preceding 5 years by or on behalf of:

- (1) The Sunset Committee of the Legislature;*
- (2) The Division of Internal Audits of the Office of Finance;*
- (3) The Fiscal Analysis Division of the Legislative Counsel Bureau; or*
- (4) Any other entity authorized by statute to conduct or prepare a review, evaluation report or audit of the board.*

(n) A link to the Internet website of the Office which must be accessible from the homepage of the Internet website of the board.

(o) Any other report required to be published by statute or submitted annually by the board.

(p) Any performance data prepared by the board.

2. *The Internet website of each board must comply with any applicable regulations, policies, standards and guidelines adopted by the Chief Information Officer of the Governor's Technology Office within the Office of the Governor pursuant to NRS 242.111, as amended by section 19 of Senate Bill No. 467, chapter 513, Statutes of Nevada 2025, at page 3565, and section 15 of Assembly Bill No. 1, chapter 4, Statutes of Nevada 2025, 36th Special Session, at page 42, and NRS 242.115.*

3. *As used in this section:*

(a) *"Emergency regulation" has the meaning ascribed to it in NRS 233B.033.*

(b) *"Performance data" means information or metrics prepared by a board to measure or report on the operations, workload or compliance with the statutory duties of the board, including, without limitation, data or metrics prepared by the board during the ordinary course of business or that is required by statute or regulation.*

(c) *"Permanent regulation" has the meaning ascribed to it in NRS 233B.036.*

(d) *"Temporary regulation" has the meaning ascribed to it in NRS 233B.0385.*

Sec. 15. 1. *During each regular or special legislative session, each board shall track any bills introduced in the Legislature which may impact the operations of or licensees regulated by the board.*

2. *Not later than 60 days after the adjournment of each regular or special legislative session, each board shall submit a report to the Office, in a format prescribed by the Office, identifying, for each bill tracked pursuant to subsection 1:*

(a) *The bills tracked by the board and whether the bills became law;*

(b) *The potential impact of each bill on the operations of or licensees regulated by the board;*

(c) Any actions required by the board to implement any bills which became law during the legislative session; and

(d) The estimated timeline for the board to implement any bills which became law during the legislative session.

3. For any bill tracked by the board pursuant to subsection 1 for which a board is required to take action to implement, the board shall:

(a) Update the regulations of the board consistent with the bill;

(b) Ensure that the bank accounts and the records of the board are consistent with the requirements of the bill; and

(c) Notify the Office, in a format prescribed by the Office, once the board has implemented the bill.

Sec. 16. To provide outreach and education to the public, each board may publish newsletters, alerts or bulletins to inform the public of the activities of the board, professional standards of and ethical requirements for the licensees regulated by the board, the rights of the public and the procedures for reporting the misconduct of a licensee to the board.

Sec. 17. 1. To ensure transparency and access to the public, each board shall make available to any person who wishes to file a complaint with the board a form for filing the complaint or a method to file the complaint electronically.

2. When responding to a complaint filed with a board, the board shall comply with all requirements for confidentiality.

3. Before initiating an investigation, a board shall determine whether a complaint falls within the jurisdiction of the board.

4. For any matter under an investigation conducted by or on behalf of a board, the file of the complaint documenting the investigation must include, without limitation:

(a) Any statutory or regulatory deadlines applicable to the investigation and resolution of the complaint by the board;

(b) Whether the board met all the deadlines identified pursuant to paragraph (a); and

(c) If the board did not meet a deadline identified pursuant to paragraph (a), the reason the board did not meet the deadline.

5. For the purposes of subsection 4, the steps of an investigation may include, without limitation, the receipt or acknowledgment of a complaint, the issuance of a notice to a licensee, the determination of reasonable doubt, the filing of a formal complaint, the scheduling of a hearing and the issuance of a final decision by the board.

6. Upon the request of the Office and to the extent permitted by law, a board shall provide to the Office any files, documents, data or other information relating to an investigation conducted by the board, including, without limitation, any disciplinary action instituted as a result of an investigation.

Sec. 18. *On or before the 20th day of January, April, July and October, each board shall submit to the Office, in a format prescribed by the Office:*

1. All information required to be submitted to the Director of the Legislative Counsel Bureau pursuant to NRS 622.100, as amended by section 3 of Senate Bill No. 274, chapter 83, Statutes of Nevada 2025, at page 444. A board may submit a copy of the report submitted to the Director of the Legislative Counsel Bureau pursuant to NRS 622.100, as amended by section 3 of Senate Bill No. 274, chapter 83, Statutes of Nevada 2025, at page 444, to satisfy this requirement.

2. *A summary of all complaints filed with the board during the immediately preceding calendar quarter, which must include, without limitation:*

(a) All complaints received, pending and resolved by the board for the calendar quarter; and

(b) The number of complaints resolved by the board at each stage of the process for resolving a complaint, consistent with the statutory procedures of the board.

3. *Any other information requested by the Office that is reasonably related to the administrative, fiscal or investigative operations of the board.*

Sec. 19. 1. *All money in the possession of a board must be deposited and used in accordance with any applicable statutes governing the board.*

2. *On or before December 1 of each year, each board shall submit to the Office:*

(a) A copy of the balance sheet or the report of an audit, as applicable, required to be filed with the Legislative Auditor and the Chief of the Budget Division of the Office of Finance pursuant to NRS 218G.400; and

(b) A form, in the format prescribed by the Office, summarizing the information provided pursuant to paragraph (a), which must include, without limitation:

(1) The total revenue of the fiscal year;

(2) The total expenditures of the board at the end of the fiscal year;

(3) The cash balances of the board at the end of the fiscal year;

(4) A statement from the board identifying any significant financial or structural concerns identified by the board; and

(5) A review of the adequacy of the existing fees which the board is authorized to charge under statute.

3. *Not later than 30 days after the close of each fiscal quarter, each board shall submit to the Office a quarterly update summarizing the finances of the board for that fiscal quarter, in a format prescribed by the Office, which must include, without limitation:*

- (a) The total revenue of the board at the end of the fiscal quarter;*
- (b) The total expenditures of the board at the end of the fiscal quarter; and*
- (c) The cash balances of the board at the end of the fiscal quarter.*

Sec. 20. 1. *The Office shall evaluate the performance of each board using the reports and information submitted to the Office pursuant to sections 2 to 21, inclusive, of this regulation to assess the administrative efficiency, internal controls, transparency, responsiveness to the public and compliance with statutory reporting requirements of a board.*

2. *If the Office identifies any issues during a performance evaluation conducted pursuant to subsection 1, the Office shall notify the board in writing and the board shall have 60 days to submit a written response addressing the issues identified by the Office. The Office shall evaluate the written response of the board, if any, before completing the performance evaluation of the board. The Office is not required to modify its findings or conclusions based on the written response of the board.*

3. *After completing a performance evaluation conducted pursuant to subsection 1, the Office may issue written recommendations to a board pursuant to section 21 of this regulation.*

4. *Nothing in this section shall be construed to authorize the Office to direct the financial or operational activities of a board or to require a board to take corrective action beyond what is required by statute.*

Sec. 21. 1. *If the Office identifies concerns regarding the compliance of a board with the requirements of statute or with the administrative practices, internal controls or reporting*

compliance of the board, the Office shall provide the board with written recommendations to promote improved performance, administrative consistency or compliance with statutory and regulatory requirements.

2. Not more than 60 days after receiving written recommendations provided pursuant to subsection 1, a board shall review such recommendations and provide the Office with a written response describing the actions the board intends to take to address the written recommendations of the Office, if any.

3. If the Office identifies any conduct by a board member in the performance of his or her duties that may constitute malfeasance or nonfeasance, including, without limitation, neglect of duty, incompetence or inefficiency, the Office may refer such conduct to the Governor to consider whether the board member should be removed from the board pursuant to NRS 232A.030.